


**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Province, City or Municipality : Santa Fe, Romblon													
Plan Control No. _____					Planned Amount _____					Page <u>1</u> at <u>1</u> pages			
Department/ Office : OFFICE OF THE MUNICIPAL ENGINEER					Regular		Contingency		Total		Date Submitted: _____		
Item No.	Description	Unit Cost	Quantity	Unit of Measure	Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1	Purchase of Motorcycle		Lumpsum	unit	80,000.00					LS	80,000.00		
2	Information & Communication Tech. Eqpmt. (Printer)		Lumpsum	unit	15,000.00					LS	15,000.00		

This is to certify that the above procurement plan is in accordance with the objective at the Office


Prepared by:

RAYMOND M. MAYOR
 Municipal Engineer
 (Head Department Official)

**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2020**

Province, City or Municipality : Santa Fe, Romblon																		
Plan Control No. _____																		
Department/ Office : PESO																		Page <u>1</u> at <u>1</u> pages
Item No.	Description	Unit Cost	Quantity	Unit of Measure	Total Cost	Regular	Contingency	Total	Date Submitted:									
						DISTRIBUTION												
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter						
						Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount					
	Procurement of Other Supplies and Materials				4,000.00													
1	Plate, glass, ceramic	60.00	10	pieces	600.00													
2	Spoon, stainless	130.00	1	dozen	130.00							10	600.00					
3	Fork, stainless	130.00	1	dozen	130.00							1	130.00					
4	Cups, medium, ceramic	30.00	5	pieces	150.00							1	130.00					
5	Glass, medium, drinking glass	30.00	5	pieces	150.00							5	150.00					
6	Bowl, big, ceramic	70.00	2	pieces	140.00							5	150.00					
7	Saucer, ceramic	45.00	5	pieces	225.00							2	140.00					
8	Disposable Plate, 20pcs	55.00	2	packs	110.00							5	225.00					
9	Disposable Fork, 25pcs	30.00	2	packs	60.00							2	110.00					
10	Disposable Spoon, 25pcs	30.00	2	packs	60.00							2	60.00					
11	Disposable Glass, 10 oz., 50pcs	45.00	1	pack	45.00							2	60.00					
12	Floral Dish Cabinet	1,350.00	1	piece	1,350.00							1	45.00					
13	Automatic Rice Cooker	850.00	1	piece	850.00							1	1,350.00					
												1	850.00					

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:


MILDRED V. GABAON
 PESO Manager-Designee
 (Head Department Official)