



Republic of the Philippines
Province of Romblon
MUNICIPALITY OF SANTA FE
Santa Fe, Romblon

MUNICIPAL TREASURER'S OFFICE (MTO)

MTO Vision

An efficient and progressive department for fiscal administration particularly in the collection, custody and disbursement of funds, with responsible, honest competent and approaches staff to support the local government achieve its financial goals and objectives.

MTO Mission

To generate revenues thru efficient collection of taxes, fees, and charges accruing to the local government in accordance with existing laws and ordinances, and to take custody and exercise proper management of funds of the municipality in order to sustain and maintain the financial needs and development of the municipality.

**ANNUAL
ACCOMPLISHMENT REPORT
2019**



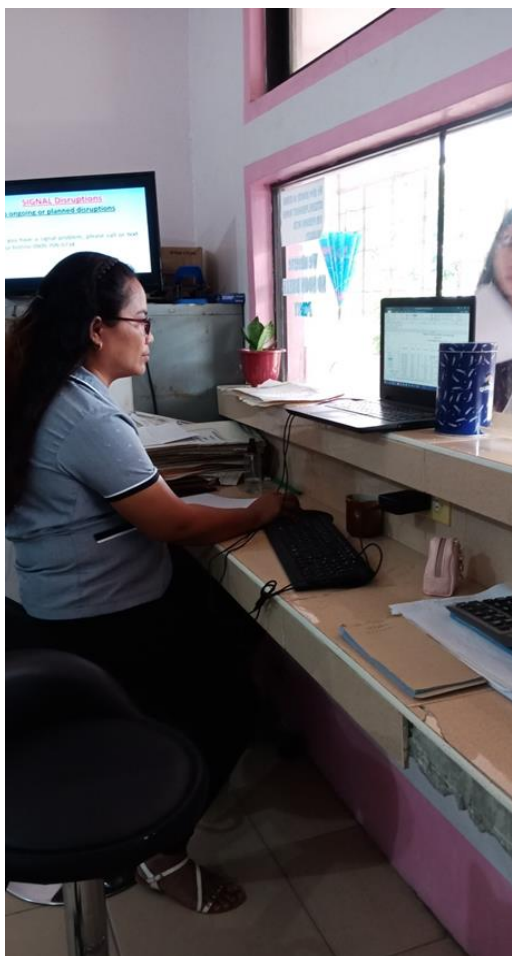
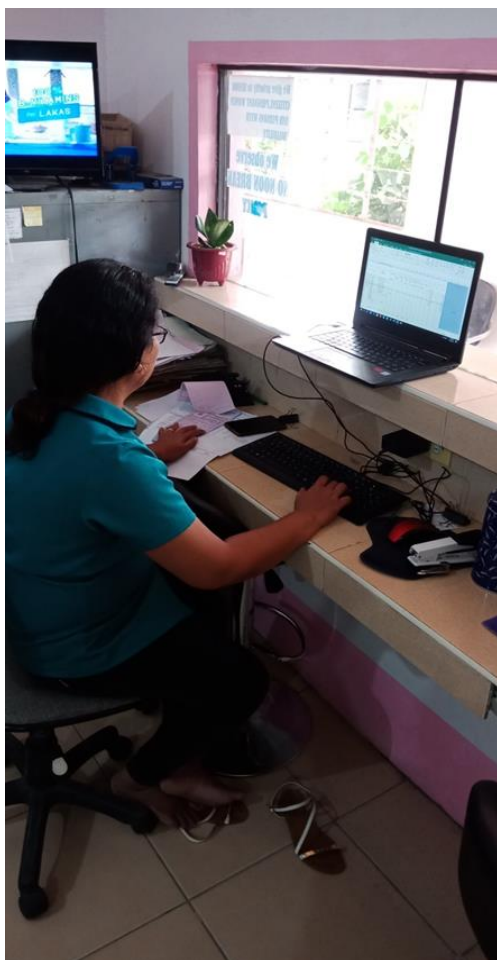
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The Office of the Municipal Treasurer take charge the Receipts and Collection of Local Income, Revenues and Other Fund Sources, and the Expenditures and Disbursements. Exercise such other powers and perform other duties and functions as maybe prescribe by laws and ordinance.

A total of 928 tax payers paid in Real Property Tax, 664 individuals were made their payment in Business Tax and 6,875 were responsible in paying their monthly obligation for Fees and Charges. Fees and Charges are consist of Rental of Lot in Cemetery and in G. Molina area, Stalls and Market; Electricity of stall owners; Waterworks; Seaport Fees (Entrance, parking, cargoes and wharfage); Registration and Branding of Cattle; and Parking Fees in designated areas

Encoding and preparing of Monthly
Collection Summary





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Issuance of Receipt, Cash Tickets in the sea port including entrance fee, parking, wharf age and charges in cargoes.



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Turnover of Accountabilities to the incoming Acting Municipal Treasurer PIA C. SOLEDAD from the outgoing Hermelyn P. Crespo

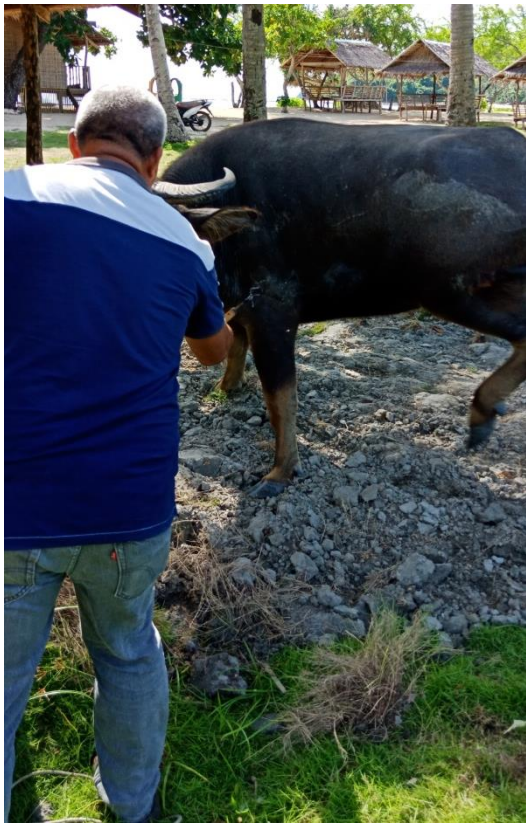


Disbursing of Salaries and Wages



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Issuance of Cattle Registration and Certification



Branding of Cattle



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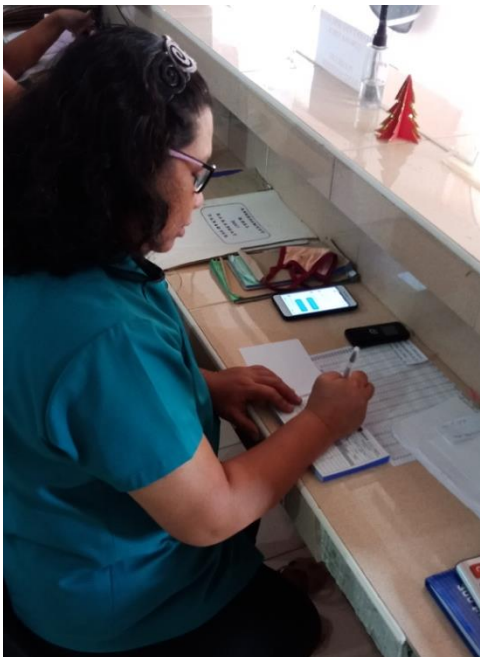
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Reading of water bill



Issuance of Accountable Form 56 to
the Real Property Tax payee



Issuance of BIRF0016 to individual