



**Republic of the Philippines  
Province of Romblon  
Municipality of Santa Fe  
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**MUNICIPAL BUDGET OFFICE  
ANNUAL ACCOMPLISHMENT REPORT  
Fiscal Year 2021**

**I. Mandate:**

- To provide the delivery of basic services relative to local budget administration including budget processes and policies, directions and priorities governing effective fiscal discipline, proper allocation and mobilization of available resources and effective management of public expenditures.

**II. Accomplishment:**

- Annual Budget for the Fiscal Year 2022 prepared and submitted.
- Supplemental Budget prepared and submitted.
- 514 Certification on Appropriations, Funds and Obligation of Allotments numbered and signed.
- Barangay Supplemental Budgets reviewed.
- Barangay Annual Budgets reviewed.
- Sangguniang Kabataan Budgets reviewed.
- Project Procurement Management Plan prepared and reviewed.
- Statement of Receipts and Expenditures prepared and submitted to Provincial Budget Office.
- Electronic Statement of Receipts and Expenditures encoded and submitted to Bureau of Local Government Finance.
- Statement of Appropriation, Allotments, Obligations and Balances prepared.
- IRA Utilization from first quarter to fourth quarter prepared and submitted.
- Registry on Appropriation PS, MOOE and Capital Outlay prepared.
- Assisted Local School Board in the preparation of SEF Budget.
- Conducted Barangay Based Institution Assessment.
- Attended GAD Planning and Budgeting.
- LGU Official activities participated.
- SALN, PDS, OPCR& IPCR prepared and submitted.
- Local and Special bodies meeting attended.
- Application for Leave, DTR and Pass slip prepared and submitted.
- Disbursement voucher and Itinerary and Travel prepared.
- Seminars/Training via Zoom attended.

Prepared by,

**CARMEL P. PANAGSAGAN**  
OIC-Municipal Budget Officer

# Annual & Supplemental Budget Preparation



# Barangay Budget Review

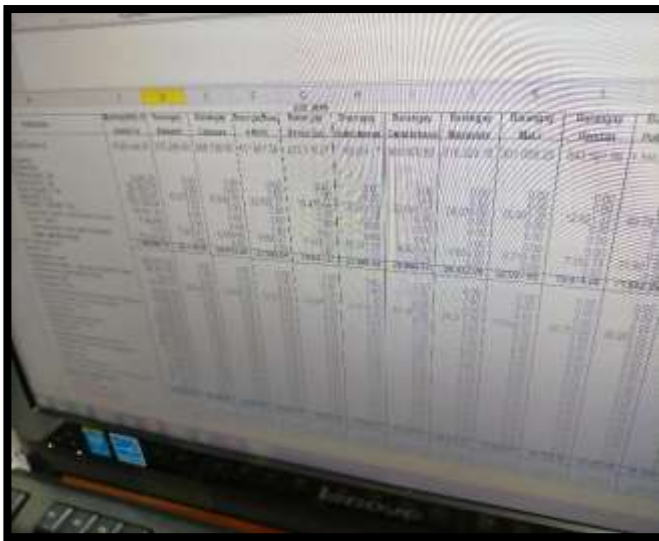




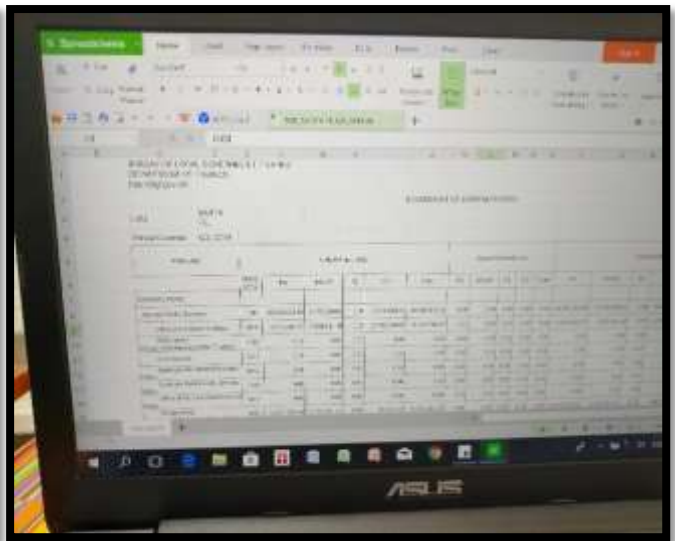
# Sangguniang Kabataan Budget Review



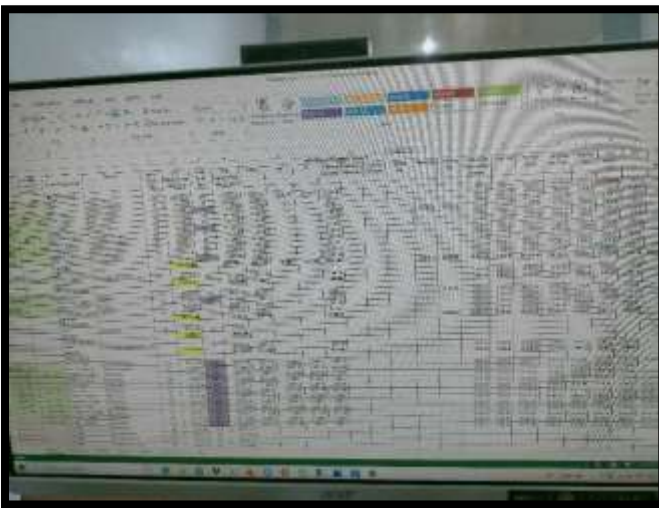
# Reports prepared annually



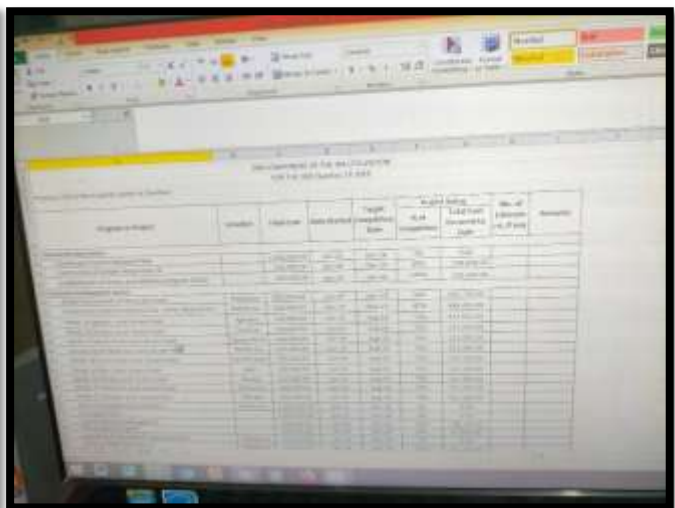
This screenshot shows a Microsoft Excel spreadsheet with a complex layout. It features multiple columns with headers in both English and Malay. The data is organized into several sections, with some cells highlighted in yellow. The spreadsheet appears to be a detailed financial or operational report.



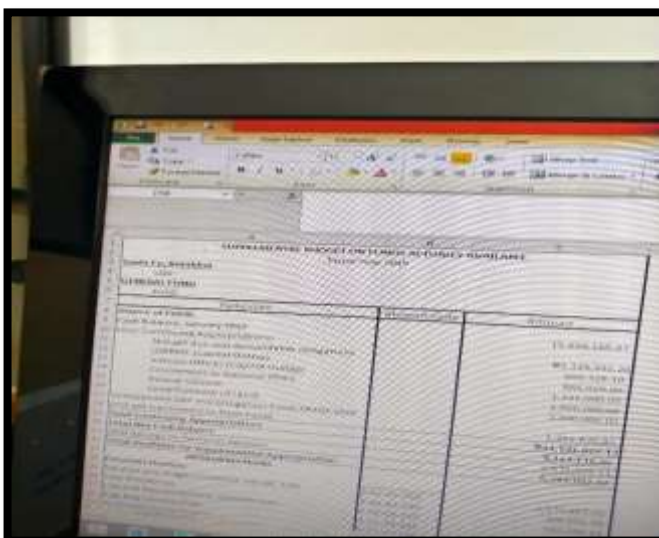
This screenshot displays another Microsoft Excel spreadsheet, similar to the first one. It contains a large table of data with multiple columns and rows. The spreadsheet is titled 'LAPORAN' and includes various sub-sections and data points.



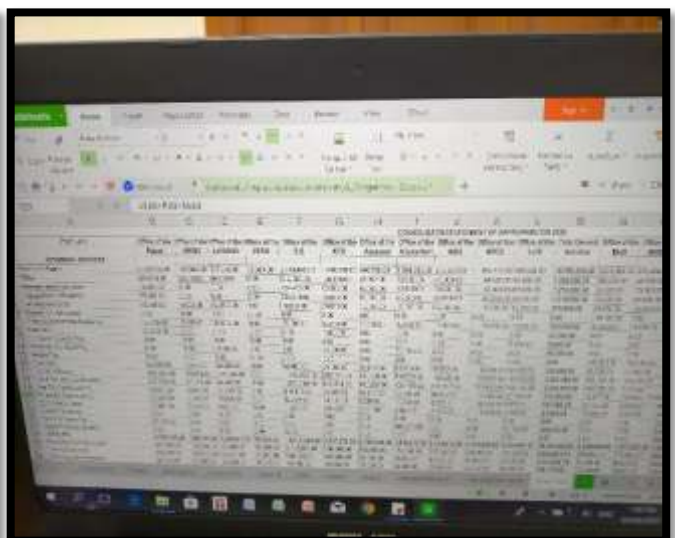
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# LGU Activities



# Meetings Attended





# GAD Planning and Budgeting





# Brgy. Based Institution Assessment

