



**PURCHASE ORDER**  
Municipal Government of Santa Fe, Romblon  
LGU

Supplier: <b>ZY TRADING</b>			P.O. No. : <u>2022-12-0153 (Lot 2)</u>		
Address : <u>Alcantara, Romblon</u>			Date : <u>December 13, 2022</u>		
TIN : _____			Mode of Procurement : <u>Public Bidding</u>		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:			PR No./s : <u>2022-10-0182</u>		
Place of Delivery : <u>Municipal Hall-Poblacion, Santa Fe, Romblon</u>			Delivery Term : <u>Municipal Hall</u>		
Date of Delivery : <u>Within 30 Calendar Days Upon the Receipt of NTP</u>			Payment Term : <u>Check</u>		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2022-2135-8711	pieces	Seedling tray nursery seedling 128 holes	4	200.00	800.00
2022-2136-8711	pieces	Polyethylene bag 6x10 inches	225	25.00	5,625.00
2022-2137-8711	piece	Spade square with metal handle	1	1,000.00	1,000.00
<b>(Total Amount in Words): SEVEN THOUSAND FOUR HUNDRED TWENTY FIVE PESOS</b>					<b>7,425.00</b>
<b>(GRAND TOTAL Amount in Words): FIFTY SEVEN THOUSAND EIGHT HUNDRED FIFTEEN PESOS</b>					<b>57,815.00</b>
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.					
Conforme:			Very truly yours,		
 <b>ZY TRADING</b> Signature over Printed Name of Supplier <u>12/13/2022</u> Date			 <b>ELSIE D. VISCA</b> Signature over Printed Name of Authorized Official Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A Secretary to the Sanggunian			_____ Date		