

## ANNUAL PROCUREMENT PLAN FOR FY 2022

(Revised - 4th Quarter)

Estimated Budget (RnP)

Date Due	Procurement Program/Project	Procurement Mode	Schedule for Each Procurement Activity	Estimated Budget (RnP)	Remarks						
		Procurement Type	Ad Post or Bidding Dates	Sub Open or Bidding Dates	Notice of Award Signing	Source of Funds	Total	MCCE	OC	Other Scenario(s)	Programmatic
<b>A. Procurement of Goods and Services</b>											
11/12/2021	Procurement of Office Supplies 1st Quarter	Public Bidding	February 9, 2022	March 2, 2022	March 17, 2022	General Fund 2022	942,365.55	942,365.55	942,365.55	Purchase of various office supplies	Programmatic
11/13/2021	Procurement of Office Supplies 1st Quarter	Public Bidding	February 17, 2022	March 10, 2022	March 22, 2022	General Fund 2022	56,557.00	56,557.00	56,557.00	Purchase of various office supplies	Programmatic
11/14/2021	Procurement of Office Supplies 2nd Quarter	Public Bidding	August 4, 2022	August 26, 2022	September 12, 2022	General Fund 2022	77,225.00	77,225.00	77,225.00	Purchase of various office supplies	Programmatic
11/15/2021	Procurement of Office Supplies 2nd Quarter	Public Bidding	October 25, 2022	November 17, 2022	December 3, 2022	General Fund 2022	73,255.00	73,255.00	73,255.00	Purchase of various office supplies	Programmatic
11/16/2021	Procurement of Materials 3rd Quarter	Public Bidding	February 9, 2022	March 2, 2022	March 15, 2022	General Fund 2022	26,900.00	26,900.00	26,900.00	Purchase of various materials	Programmatic
11/17/2021	Procurement of Materials 3rd Quarter	Public Bidding	August 4, 2022	August 26, 2022	September 12, 2022	General Fund 2022	15,577.00	15,577.00	15,577.00	Purchase of various materials	Programmatic
11/18/2021	Procurement of Office Equipment 4th Quarter	Public Bidding	February 9, 2022	March 2, 2022	March 17, 2022	General Fund 2022	177,307.00	177,307.00	177,307.00	Purchase of office equipment	Programmatic
11/19/2021	Procurement of Office Equipment 4th Quarter	Public Bidding	June 26, 2022	July 7, 2022	August 3, 2022	General Fund 2022	153,300.00	153,300.00	153,300.00	Purchase of office equipment	Programmatic
11/20/2021	Procurement of Office Equipment 4th Quarter	Public Bidding	July 23, 2022	August 6, 2022	August 22, 2022	General Fund 2022	36,700.00	36,700.00	36,700.00	Purchase of office equipment	Programmatic

















Contract of Supply of Services									
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Contract ID:	CS-2023-001	Contract Name:	Supply of Professional Services	Contract Type:	Service Contract	Contract Status:	Active	Contract Value:	500,000.00
Contractor:	ABC Services Inc.	Contractor Address:	123 Main Street, Anytown, USA	Contractor Contact:	John Doe, CEO	Contractor Email:	info@abc.com	Contractor Phone:	(555) 123-4567
Customer:	XYZ Corporation	Customer Address:	456 Elm Street, Anytown, USA	Customer Contact:	Sarah Johnson, Project Manager	Customer Email:	sarah.johnson@xyz.com	Customer Phone:	(555) 987-6543
Contract Start Date:	2023-01-01	Contract End Date:	2023-12-31	Contract Duration:	12 months	Contract Frequency:	Monthly	Contract Payment Terms:	Net 30
Contract Description:	The contract specifies the supply of professional services, including consulting, implementation, and support, for the duration of the contract period. The services will be provided by ABC Services Inc. to XYZ Corporation.								
Contract Details:	<p>Scope of Work: Consulting services for system implementation and support.</p> <p>Deliverables: System implementation plan, implementation documentation, support tickets, and regular progress reports.</p> <p>Performance Metrics: Success rate of implementation, customer satisfaction, and timely resolution of support tickets.</p> <p>Risk Management: Regular risk assessments and mitigation plans.</p> <p>Compliance: Adherence to industry standards and regulations.</p>								
Contract Signatures:	<p>ABC Services Inc. Signature: [Signature]</p> <p>XYZ Corporation Signature: [Signature]</p>								
Contract Version:	1.0	Contract Version Date:	2023-01-01	Contract Version Status:	Active	Contract Version Description:	Initial version of the contract.	Contract Version Notes:	None
Contract Attachments:	<p>Attachment 1: System Requirements Document (SRD)</p> <p>Attachment 2: Project Charter</p> <p>Attachment 3: Service Level Agreement (SLA)</p> <p>Attachment 4: Financial Statement</p>								
Contract History:	<p>Version 1.0 (Initial): 2023-01-01</p> <p>Version 1.1 (Amendment): 2023-03-01</p> <p>Version 1.2 (Review): 2023-06-01</p> <p>Version 1.3 (Final): 2023-09-01</p>								
Contract Status Log:	<p>Last Update: 2023-09-01</p> <p>Update by: John Doe</p> <p>Reason: Final review and signing.</p>								
Contract Metrics:	<p>Success Rate: 100%</p> <p>Completion Rate: 100%</p> <p>Avg. Response Time: 24 hours</p> <p>Avg. Resolution Time: 48 hours</p>								
Contract Compliance:	<p>Compliance Status: Compliant</p> <p>Compliance Score: 100/100</p> <p>Compliance Audit: Passed</p>								
Contract Renewal:	<p>Renewal Status: Pending</p> <p>Renewal Date: 2024-01-01</p> <p>Renewal Notes: Review and negotiation required.</p>								
Contract Termination:	<p>Termination Status: Not Yet Terminated</p> <p>Termination Date: N/A</p> <p>Termination Notes: None</p>								
Contract Cancellation:	<p>Cancellation Status: Not Yet Canceled</p> <p>Cancellation Date: N/A</p> <p>Cancellation Notes: None</p>								
Contract Archiving:	<p>Archiving Status: Not Yet Archived</p> <p>Archiving Date: N/A</p> <p>Archiving Notes: None</p>								
Contract Audit:	<p>Audit Status: Not Yet Audited</p> <p>Audit Date: N/A</p> <p>Audit Notes: None</p>								
Contract Reporting:	<p>Reporting Status: Not Yet Reported</p> <p>Reporting Date: N/A</p> <p>Reporting Notes: None</p>								
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Conduct of Special and Emergency Meetings	WICFMC	Small Value Procurement	W.A.	W.A.	General Fund 2022	W.A.	£ 500.00	purchase of supplies for the activity
Conclusive Meetings with the Voluntary & 1st Responders	WICFMC	Small Value Procurement	W.A.	W.A.	General Fund 2022	W.A.	£ 500.00	purchase of supplies for the activity
Conduct of Meetings with the WICFMC Members, DPM, Personnel and Management Team	WICFMC	Small Value Procurement	W.A.	W.A.	General Fund 2022	W.A.	£ 500.00	purchase of supplies for the activity
Senate and Trainings for WICFMC Members, DPM, Personnel and Management Team	WICFMC	Small Value Procurement	W.A.	W.A.	General Fund 2022	W.A.	£ 500.00	Food Preparation and Training Materials
Conduct of Senate and Exercises and Drills	WICFMC	Small Value Procurement	W.A.	W.A.	General Fund 2022	W.A.	£ 500.00	Food Preparation and Training Materials
Training and Capacitizing Emergency Respondents and Volunteers	WICFMC	Small Value Procurement	W.A.	W.A.	General Fund 2022	W.A.	£ 500.00	Food Preparation and Training Materials
Nutrition in Emergencies Training	WICFMC	Small Value Procurement	W.A.	W.A.	General Fund 2022	W.A.	£ 500.00	Food Preparation and Training Materials
Repair and Maintenance of OEM Equipment & Machines	WICFMC	Small Value Procurement	W.A.	W.A.	General Fund 2022	W.A.	£ 500.00	Food Preparation and Training Materials
Procurement of Food and Non-food Supplies to the Emergency Responders during Operations	WICFMC	Small Value Procurement	W.A.	W.A.	General Fund 2022	W.A.	£ 500.00	Food Preparation and Training Materials
Procurement of Food and Non-food Supplies to Business Trade Fair Participants	WICFMC	Small Value Procurement	W.A.	W.A.	General Fund 2022	W.A.	£ 500.00	Food Preparation and Training Materials

1333 Letter and Maintenance of Emergency Supplies and Equipment	EDFDO	Start Value 2022	6,14	End Value	NA	Change 2022	26,700.00	26,700.00	Expenditure Category Code
Procurement of Non- Expendable Materials	MDPAC	Initial Procurement	NA	End Value	NA	Change 2022	47,300.00	47,300.00	Expenditure Category Code
SOCIO-COVID Pandemic and One Health Emergency Fund Procurement of Personal Protective Equipment (PPE)	EDFDO	Small Value Procurement	NA	End Value	NA	Change 2022	50,000.00	50,000.00	Expenditure Category Code
Procurement of Medical Supplies for Disaster Operations Center	MDFRMD	Small Value Procurement	NA	End Value	NA	Change 2022	49,350.00	49,350.00	Expenditure Category Code
Assessable Fines	MPC	Agency Fines Agency	NA	End Value	NA	Change 2022	26,000.00	26,000.00	Expenditure Category Code
Non-Assessable Fines	MPC	Agency Fines Agency	NA	End Value	NA	Change 2022	14,375.00	14,375.00	Expenditure Category Code
Equipment Procurement Improvement of Damage System (Fogger)	Engineering	Negotiated Procurement	July 12, 2022	July 20 2022	Aug 22, 2022	Change 2022	365,000.00	365,000.00	Expenditure Category Code
Equipping of Site Development Centers (Purchase of Equipment Materials)	EDFDO	Procurement - Two FOG Buckets	November 1, 2022	December 5, 2022	December 15, 2022	Change 2022	105,000.00	105,000.00	Expenditure Category Code
E. Infrastructure Projects									

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Engineering Approval

Approved

Engineering Approval

Approved

DARLYN GALANG  
Secto. 4, DRRM, MDRM  
Date: December 14, 2022

CHARLIE ANDREAS, JR.  
Financial Accounting  
EDFDO  
Date: December 14, 2022

Engr. D. MEC  
National Water  
Development Project  
Date: December 14, 2022

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