



Republic of the Philippines
Province of Romblon
Municipality of Santa Fe
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MUNICIPAL BUDGET OFFICE
ANNUAL ACCOMPLISHMENT REPORT
Fiscal Year 2022

I. Mandate:

- To provide the delivery of basic services relative to local budget administration including budget processes and policies, directions and priorities governing effective fiscal discipline, proper allocation and mobilization of available resources and effective management of public expenditures.

II. Accomplishment:

- Prepared the Supplemental Budget No. 1 involving an amount of **P 9,193,392.84** for the implementation of Local Budget Circular no. 143 dated January 3, 2022, the Third Tranche Compensation Adjustment of the Modified Salary Schedule for Local Government Personnel pursuant to RA 11466 and to provide other budgetary needs of the Municipal Government of Santa Fe.
- Prepared the Supplemental Budget No. 2 involving an amount of **P 2,310,220.00** for the implementation of COA Circular No. 2022-004 dated May 31, 2022 the Guidelines on the implementation of Section 23 of the General Provisions of Republic Act No. 11639 also known as the General Appropriations Act (GAA) for Fiscal Year 2022 relative to the increase in the capitalization threshold from 15,000.00 to 50,000.00 and realignment of some PPAs funded in Annual Budget FY 2022.
- Prepared the Supplemental Budget No. 3 involving an amount of **P6,538,720.73** to provide appropriation for the incentives of Barangay Tanods and Barangay Volunteers, reprogramming of unexpended balances of 20% Development Funds from FY 2016-2019 and funded PPAs and other expenses of the Municipal Government of Santa Fe.
- Prepared the Annual Budget FY 2023 of LGU-Santa Fe involving an amount of **P105,014,126.80** which is 13.10% lower than FY 2022 Annual Budget.
- 1,049 Certification on Appropriations, Funds and Obligation of Allotments numbered and signed.
- Reviewed the Supplemental Budget of the four (4) Barangays.

- Assessed the Seven (7) out of the Eleven (11) Barangays for the Barangay Annual Budget
- Evaluated the allocated fund of the Ten (10) out of the Eleven (11) Barangays for the Sangguniang Kabataan Budget
- Do Project Procurement Management Plan with consistent data and amount also reviewed the PPMP of different offices/departments.
- Prepared the Statement of Receipts and Expenditures as required to submit to the Provincial Budget Office.
- Encoded the Electronic Statement of Receipts and Expenditures also submitted it to Bureau of Local Government Finance.
- Prepared the Statement of Appropriation, Allotments, Obligations and Balances.
- Formulated and submitted IRA Utilization from first quarter to fourth quarter.
- Do Registry on Appropriation PS, MOOE and Capital Outlay.
- Assisted Local School Board in the preparation of SEF Budget.
- Participated in the activities of LGU together with the Officials
- Prepared and submitted the following documents such as SALN, PDS, OPCR& IPCR
- Attended and facilitated in the Local and Special bodies meeting
- Provided and submitted the Application for Leave, DTR and Pass slip
- Prepared the Disbursement voucher and Itinerary as requirement for Travel.
- Attended and participated in different Seminars/Trainings

Prepared by:

CARMEL P. PANAGSAGAN
Municipal Budget Officer

These are the following conducted Activities with pictures for FY 2022



Annual Budget



Preparation







Barangay Budget Review



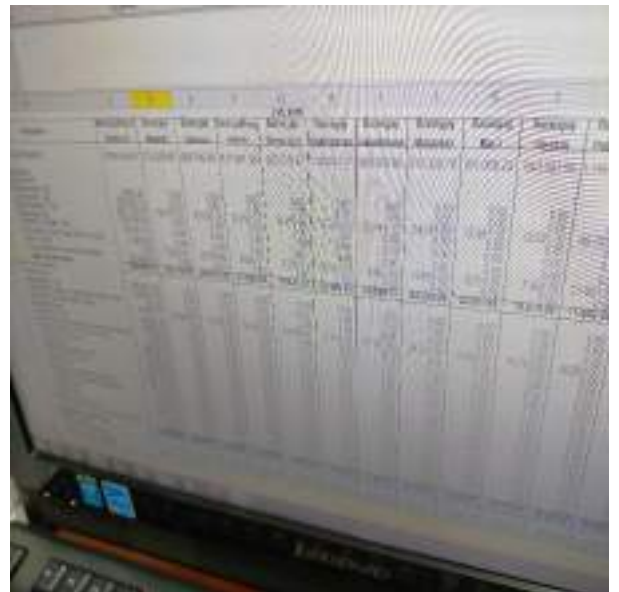
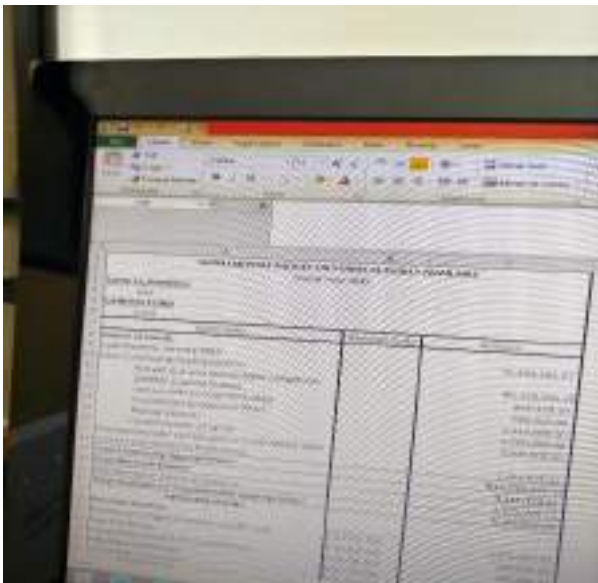
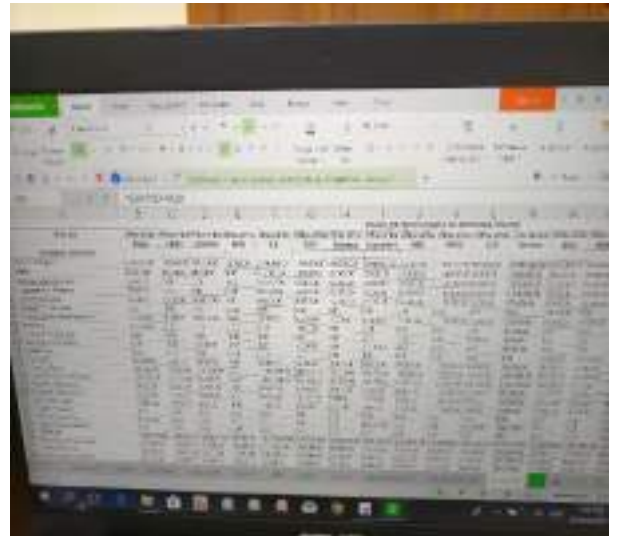
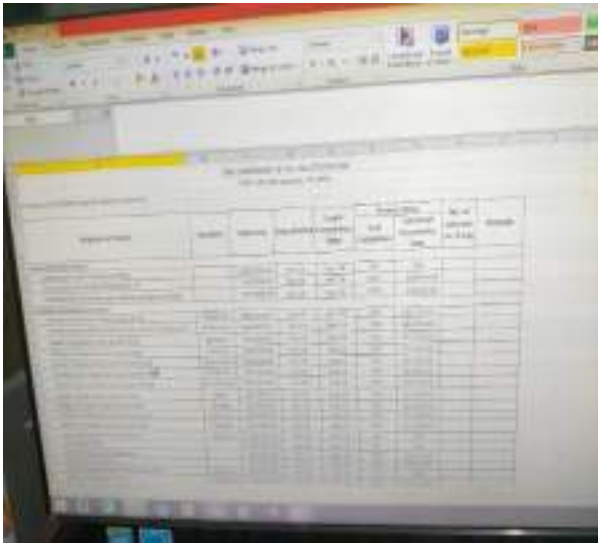


Sangguniang Budget Kawatahan Review





**Reports prepared
annually**



LGU Activities



Meetings attended





