



ACCOMPLISHMENT REPORT FY - 2022

MPDC

“By 2028, the Municipality of Santa Fe as premiere Agri-Tourism destination in southern part of Tablas Island with secured, self-reliant, healthy, God-fearing, and empowered people living in an ecologically-balanced community led by competent and service-oriented leaders.”

MISSION

“The Local Government Unit of Santa Fe is committed to develop effective, efficient and pro-active good governance and ensure the general welfare of the citizenry.”

Celebration of Arbor Day

In the Philippines, Arbor Day has been institutionalized to be observed every June throughout the nation by planting trees and ornamental plants. In observance to the nationwide Arbor Day, the LGU Santa enjoins by planting trees in the Nichmo Farm, Sitio Hinaklupan, Barangay Magsaysay.



2022 Community-Based Monitoring System

Pursuant to RA No. 11315, the PSA serves as the lead implementing agency of the 2022 Community-Based Monitoring System. (CBMS). With the joint effort of LGU and the Philippine Statistics Authority (PSA), the Pilot Community-Based Monitoring System (CBMS) Barangay Profile Questionnaire (BPQ) was successfully held. Through the assistance of LGU-Municipal Planning and Development Office, the 11 barangays successfully submit their responses online. The said questionnaire is being administered online by the PSA.



The 2021 Pilot CBMS BPQ aims to gather data on the basic profile of the barangays and characteristics such as types of service facilities and establishments present in the barangay. Data items to be collected through the BPQ include:



1. Physical characteristics of the barangay
2. Presence and geo location of service institutions and infrastructure in the barangay

3. Information and communications technology capacity
4. Significant events in the barangay
5. Disaster Risk Reduction and Management practices, plans and supplies/equipment
6. General information about the barangay LGU personnel
7. Establishments in the barangay
8. Volunteerism in the barangay
9. Peace and order cases reported to the barangay
10. Budget, revenue, and expenditures for Fiscal Year 2018 to 2021
11. Cost and status of barangay LGU projects in the past three years



In the implementation of 2022 CBMS, timely delivery of quality outputs was deemed essential. Thus, the LGU posted on Facebook page about the recruitment for the following positions: CBMS enumerator, CMBS Area Supervisor, and Head CBMS Area Supervisor.

On June 17, 2022, a total of 48 applicants took their written exam at SB Session Hall.



On the same day, the MPDC conducted an initial interview with the applicants. He verified the applicant's information written on their submitted PDS such as educational background, work experiences and acquired skills. Further, he advised that the PSA will conduct a follow-up interview since the CBMS enumeration in the municipality is PSA funded. The final interview was

administered by PSA Romblon Senior Statistical Specialist Dandy Fetalvero together with his staff on July 1, 2022, in the morning. The MPDO facilitated the activity it was successfully done. Applicants were preparedly dressed up and came earlier on the call time.

Right after the final interview, applicants are advised to wait for the results and they will be informed through text message or call.



In preparation for the national rollout of the CBMS field operations on 08 August 2022, the Philippine Statistics Authority (PSA) Romblon on July 11- 18, 2022 held the 2022 Community-Based Monitoring System (CBMS) Rollout Third Level Training or Training for Trainers on Dream Paradise Resort, Mapula, Romblon, Romblon. It was participated by LGU MPDCs, MLGOOs and MPDO Staff. The participants will act as trainers in their respective municipal-level training which is scheduled to be conducted by the month of July 2022. The 2022 CBMS Data Collection training discussed the definitions and concepts of the household on different dimensions of living conditions such as health, nutrition, water, sanitation, shelter, education, income, employment, security, participation, and disaster preparedness, among others. In addition, the technical processes on the CBMS Mobile Application, Geotagging, and MIS were thoroughly discussed to the participants together with the other CBMS Forms to be used during the enumeration.



In line with the conduct of the Community-Based Monitoring System (CBMS), LGU-Santa Fe, Romblon, through the Office of the Municipal Planning and Development Coordinator (MPDC), prepared the implementation of the Community-Based Monitoring System (CBMS) that entails a census of all households in the community.

On July 21, 2022, the LGU Santa Fe commenced its 1st day of 2022 Community-Based Monitoring System (CBMS) Municipal Level Training and it will last 8 days. Attended by the Head CAS, CAS, Enumerators and staff from PSA Romblon and PSA Mindoro.



Trainers of the said activity were representative from PSA Mindoro and PSA Romblon- Lucas Cordero, MPDC Derrick E. Mayor, Planning Officer Dinah Antonio and Katherine Cambri. This 8-day long training is not enough to discuss the CBMS concepts, but time management was properly enacted.

To finally began the on-field enumeration, the Team Supervisor together with his enumerators conduct a courtesy call and ocular inspection in their assigned respective barangays. There are 5 team supervisors, and in every team supervisor it has 5 enumerators.



As the main mode of data collection for 2022 CBMS is through Computer-Assisted Personal Interviewing (CAPI), procurement of materials and ICT equipment are necessary. The Provincial Government of Romblon shouldered 13 tablet with accessories such as tablet casing, tablet holder and keyboard. While the remaining needed items was shouldered by the LGU. The LGU procured 11 tablet load cards, and supplies for distribution. Meanwhile, the PSA as the implementing agency, distributed uniforms, umbrellas, IDs, Covid-19 hygiene kit etc.



Weeks before the implementation, it is necessary to inform the public about the CBMS Roll out. Therefore, posting of tarpaulin in conspicuous places is deemed necessary.



On August 8, 2022, the CBMS enumeration has finally commenced. In the leadership of the CBMS Focal Person and HCAS, the first day of enumeration went well. There was a malfunction in the use of the CBMS application, geotagging etc., but it was calibrated. The supposed timeline of enumeration is August 5-October 5, 2022. But because of some unnecessary circumstances, the target completion was extended to one week.



MUNICIPAL DEVELOPMENT COUNCIL (MDC) MEETING

The Municipal Development Council (MDC) chaired by the Municipal Mayor held several meetings on the following dates stated below. It is advisable that MDC shall meet at least once every six months or as often as may be necessary. The MPDC office as a secretariat of the meeting is responsible for providing technical support, documentation of proceedings, preparation of reports and such other assistance as may be required in the discharge of its functions. Usually, the venue of the meeting was held at SB Session Hall since it can capacitate a larger crowd.



The following are the dates of the respective meetings:

1. Joint MDC and MDRRMC Meeting (February 10, 2022)
2. MDC (May 20, 2022)
3. MDC (September 23, 2022)
4. MDC (November 18, 2021)



PROJECT MONITORING AND EVALUATION

To ensure the effectiveness of programs, projects and activities implemented by the municipality, the Office of the Municipal Planning and Development Coordinator together with MEO conducted series of project monitoring and evaluation.

Also, the MPDC Staff conducted site inspection on the development done by the clients applying for Locational Clearance and Zoning Certificates. This is to ensure that the location is the same as in the submitted documents, as well as to measure if the setbacks were followed.

RESIDENTIAL SITE INSPECTION

Aside from the above-mentioned accomplishments, the core services of this office are issuing Locational Clearance and Zoning Certificate. The Office of Municipal Planning and Development issued 55 Locational Clearances (LC), 85 Zoning Certifications (ZC) this year, as requested by clients. A locational clearance is one of the pre-requisite documents before a person can secure a building permit. Usually, Mr. Reman Magada conduct the site inspection prior on releasing LC and ZC as it is basis if it conforms on the submitted development plan. It is essential to inspect the location as it ascertains compliance with project requirements.



PROJECT/ PROGRAM/ ACTIVITIES INSPECTION

In collaboration with the Engineering Office and Project Monitoring Team, the MPDO conduct a regular inspection of projects implemented by the LGU. Last year, the identified project of the barangays under 20% Development Fund-Community Development Assistance to Barangays is mostly an improvement of Local Access Roads. The LGU believed thru these development projects the economy in the community will boost and will ease the lives of the Santafenhons. Various infrastructure projects were implemented in 2022 and there are continuing projects in the succeeding years.





BARANGAY BASED INSTITUTIONS (BBIs) ASSESSMENT

The annual Functionality Assessment for Barangay-Based Institutions (BBI) were conducted on March 21-23, 2022 to assess and evaluate the BDC's performance vis-à-vis their mandated functions and responsibilities. Prior, in order to assist the barangays in determining the means of verification of BBI functionality, the DILG presented and provided a checklist of indicators and required documents covering all the Barangay Audits and other vital activities in exercising good local governance of Barangay Development Council, Barangay Peace and Order Committee, Barangay Anti-Drug Abuse Council, Violence Against Women Desk, Barangay Council for the Protection of Children and LTIA. The MPDO are assigned to audit the performance of the BDC.



Attendance to Training, Seminar and Workshop

Various online seminars, trainings and workshops were attended by the MPDC together with his staff. All trainings have an equivalent of certificates given by the host agency.



Basic Capacity Building for CSO Representatives in Local Development Council (LDC)

As support to the Department of Interior and Local Government (DILG) intensifying programs for CSOs, the Office of Municipal Planning and Development Coordinator conducted a two (2) day Basic Capacity Building for CSO Representatives in Local Development Councils (LDC) on November 24-25, 2022. This training provided various ideas regarding sustainable development, local public administration activities, CSO intervention in local planning and development, LDC functions and operations – from planning up to the monitoring and evaluation of LGU programs, projects and activities, communication and negotiation skills. The knowledge and skills shared and equipped on this training are relevant in performing their roles as CSO Representatives. We believed that by providing innovative and capacity development to CSOs will provide them an avenue to directly participate in local governance.



Planning Officer Dinah Antonio discussed Module 1: Development. Here, she highlighted the 17 Sustainable Development Goals (SDGs) also known as the Global Goals which the Philippines are committed to framing the country's agendas and policies over the next 15 years. SDGs are a global call to action to end poverty, protect the earth's environment and climate, and ensure that people everywhere can enjoy peace and prosperity. This objective of SDGs is aligned with the local government unit functions and responsibilities as prescribed in the LGC of 1991. Meanwhile, MLGOO Rvy'l Federico undertook Module 2: Local Development, he identified the LGU executive and legislative functions and powers and their role in service delivery together with the salient features of the 1991 Local Government Code. He described the importance of people's participation in local governance. The third speaker is Engr. Derrick E. Mayor, the MPDC of this municipality. He delivered Module 3: Local Development Council Operations. In this topic, he presented the different plans prepared by the LGU which are Annual Investment Plan (AIP), Local Development and Investment Plan (LDIP) Executive and Legislative Agenda (ELA), Comprehensive Development Plan (CDP) and Comprehensive Land Use Plan (CLUP). Further, he named the 5 sectors in development planning. Most importantly, he identified the roles and functions of the Local Development Council (LDC), as the planning body of the LGU and he discussed the composition of the LDC together with its functions and responsibilities. And lastly, Katherine Cambri tackled Module 4: Soft Skills or interpersonal skills. She described the flow of the communication process. CSO representatives should not only be knowledgeable regarding on



the LDC operations but should also be able to harmonize with the rest of the members. Interpersonal skills are equally important to the mental capacity of a person. Hence, by means of this module, the CSO are encouraged to participate in the LDC discussion.

The abovementioned person were the resource persons that facilitated and discussed the LDC modules.

PUBLIC CONSULTATION FOR THE PROPOSED PROJECT CONSTRUCTION OF SLAUGHTERHOUSE

On December 21, 2022, public consultation for the proposed project Construction of Slaughterhouse was held in Sitio Lunga-og, Poblacion Santa Fe, Romblon. The activity was spearheaded by Municipal Mayor Elsie D. Visca together with LGU officials and employees, MLGOO Rvy'l Federico, Poblacion Barangay Officials and employees, residents of the barangay, and other concerned individuals. It is crucial that stakeholders in any given development are identified and engaged at various levels with an aim of obtaining their views, concerns, suggestions and recommendations, to be incorporated into the project.



The municipal mayor Hon. Elsie D. Visca mentioned that the proposed project was ideally planned since 2018, but because of insufficient funds, the project implementation was postponed. But the initiative of establishing a slaughterhouse in the municipality is a priority as it conformed to the Local Government Code of 1991 Section 17. Further, she explained that this location is suitable and accessible since it was meters away from the municipal public market. In addition, Mr. Derrick E. Mayor uttered that part of the project was concreting of a local access road which the accessibility of services was easily met. He stated the importance of having a slaughterhouse which is to preserve and establish a meat safety regimen for the consuming constituents of the Municipality of Santa Fe.



FOURTH QUARTER REPORT ON GOVERNMENT PROJECTS/ PROGRAMS/ ACTIVITIES 2022



Quarterly Report on Government Projects/Programs/Activities as of December For the 4th Quarter, CY 2022

Agency/ Address	Project/Program/Activity Name	Location	Approved Budget Cost	Date Started	No. of Extensions	Target Completion Date	Project Status		Remarks	
							% of completion	Total Cost Incurred to Date		
	29% DEVELOPMENT FUND									
LGU- Sta. Fe, Romblon	1. Community Dev't Assistance to Brgys									
	a. Rehabilitation of Agrarian Local Access Road (Silo Balucawa)	Agrarian	500,000.00	03/23/2022		04/11/2022	100%	487,050.00	Completed	
	b. Rehabilitation/Improvement of Caryayo Mat- Purpose Building	Caryayo	500,000.00	09/11/2022		1/21/2023	27%	135,204.00	On going	
	c. Rehabilitation of Danao Norte Local Access Road (Purok Progresso) Phase II	Danao Norte	500,000.00	03/23/2022		04/09/2022	100%	497,480.00	Completed	
	d. Ripraping of Danao Sur Local Access Road (Silo Kalawayan & Isyal)	Danao Sur	500,000.00	03/04/2022		04/12/2022	100%	488,958.00	Completed	
	e. Rehabilitation of Gumbeyan Local Access Road (Silo Guba)	Gumbeyan	500,000.00	03/24/2022		04/12/2022	100%	495,051.00	Completed	
	f. Rehabilitation/Improvement of Quintigbasan Seawall (Silo Puntis)	Quintigbasan	500,000.00	03/22/2022		05/03/2022	100%	492,822.00	Completed	
	g. Rehabilitation of Magaysay Local Access Road (Silo Palati)	Magaysay	500,000.00	03/22/2022		04/11/2022	100%	486,206.00	Completed	
	h. Rehabilitation of Mat-1 Multi- Purpose Building (Silo Proper)	Mat-1	500,000.00	03/23/2022		04/20/2022	100%	492,460.00	Completed	
	i. Rehabilitation of Pandan Local Access Road (Silo Baybay)	Pandan	500,000.00	03/22/2022		04/11/2022	100%	483,258.00	Completed	
	j. Rehabilitation of Poblacion Local Access Road (Silo Proper)	Poblacion	500,000.00	03/24/2022		04/19/2022	100%	486,153.00	Completed	
	k. Rehabilitation of Tabagon Local Access Road (Silo Manikap)- Phase II	Tabagon	500,000.00	03/22/2022		04/22/2022	100%	487,947.00	Completed	
	2.) Counterpart Fund for National Programs/Projects	Municipal-wide	2,960,283.80						2,979,374.86	Completed
	3.) Establishment and Operation of Sanitary Landfill	Magaysay	2,400,000.00							not yet implemented
	4.) Improvement of Drainage System (Poblacion)	Poblacion	2,200,000.00		04/07/2022		09/12/2022	100%	2,200,000.00	Completed
	5.) Construction of Fence (Seaport)	Poblacion	450,000.00		5/21/2022		2/12/2022	85%	292,795.00	On going
	6.) Construction of New Public Market	Poblacion	2,500,000.00		06/27/2022		2/11/2022	100%	2,495,184.00	Completed

Prepared By: Prepared by:

Reviewed by:

Noted:

RAYMOND M. MAYOR
Municipal Engineer

DERRICK MAYOR
MPDC

ELDED. VISCA
Municipal Mayor



Quarterly Report on Government Projects/Programs/Activities as of December

For the 4th Quarter, CY 2022

Agency/ Address	Project Name	Location	Approved Budget Cost	Date Started	No. of Extensions	Target Completi n Date	Project Status		Remarks	
							% of comple tion	Total Cost Incurred to Date		
LGU- Sta. Fe, Romblon	7.) Improvement of Old Public Market (Transport Terminal)	Poblacion	1,100,000.00						not yet implemented	
	8.) Construction/Rehabilitation of RCBC and Seawall (Poblacion)	Poblacion	1,300,000.00	03/22/2022		06/03/2022	100%	1,254,131.00	Completed	
	9.) Rehabilitation/Improvement of Municipal Roads (Poblacion)	Poblacion	900,000.00		03/23/2022		04/30/2022	100%	871,708.00	Completed
	10.) Construction of Slaughterhouse Phase II	Magaysay	1,500,000.00						not yet implemented	
	11.) Rehabilitation of Sea Protection Wall (Guinbirayan Public Market	Guinbirayan	500,000.00		03/23/2022		04/23/2022	100%	482,170.00	Completed
	12.) Sustainable Sanitation Program		500,000.00		1/7/2022				417,760.00	Completed
	13.) Construction of Gender Responsive Public Comfort Rooms	Poblacion	500,000.00		05/24/2022		07/02/2022	100%	482,875.00	Completed
	14. Purchase of Land		500,000.00		6/6/2022		06/06/2022	100%	500,000.00	Completed
	15.) Establishment of Teen Centers (Poblacion & Guinbirayan)	Poblacion/Guinbirayan	200,000.00							not yet implemented
	16.) Repair and Maintenance Infrastructure Assets (Poblacion Water Su	Poblacion	240,000.00		03/24/2022		04/06/2022	100%	233,684.00	Completed
	17.) Improvement of BFP Building	Poblacion	150,000.00		10/5/2022		05/23/2022	100%	145,362.00	Completed
	GAD FUND									
	1.) Improvement of Toilet Facilities of Child Development Centers (GAD)	All Barangay	400,000.00		7/12/2022			64%	256,352.50	On going
	2.) Training and Implementation on Landscape Farming for Women	Magaysay	2,600,000.00							For bidding (part Qualification)
	3.) Equipping of CDC (GAD)	All Barangay	200,000.00		3/11/2022		12/28/2022		147,000.00	Equipment for Delivery
	4.) Equipping of Women Crisis Center (GAD)	Poblacion	250,000.00		08/22/2022		9/26/2022		243,500.00	Completed
	MDRRM FUND									
	1.) Installation and Maintenance of Early Warning Device	All Barangay	25,000.00		5/11/2022		12/19/2022	100%	23,750.00	Completed
	2.) Protection, Clearing and Maintenance of Floodway Channels	Poblacion	125,000.00		5/11/2022			50%	62,300.00	On going
	3.) Drainage Improvement Projects	Poblacion	700,000.00		4/7/2022		09/17/2022	100%	631,402.00	Completed
	4.) Coastal Greening and Maintenance of Coastal Area		500,000.00		5/11/2022		12/28/2022	100%	487,904.33	Completed
	5.) Establishment of Hand Washing and Toothbrushing Facility to the designated EC of Barangay Magaysay	Magaysay	300,000.00		08/15/2022		07/09/2022	100%	293,656.00	Completed
	6.) Repair, Maintenance and Improvement of Evacuation Center		100,000.00							Failure of Bidding
7.) Establishment of Disaster Operations Center (DOC) Extensions in the Barangay (8/11)	Mat-i & Guintigbayan	200,000.00							not yet implemented	

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Municipal Engineer

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DERRICK E. MAYOR
MPDC

Noted:

ELSIE D. VISCA
Municipal Mayor



Quarterly Report on Government Projects/Programs/Activities as of December
For the 4th Quarter, CY 2022

Agency/ Address	Project Name	Location	Approved Budget Cost	Date Started	No. of Extensions	Target Completion Date	Project Status		Remarks
							% of completion	Total Cost Incurred to Date	
	CONTINUING PROJECTS								
LGU-Sts. Fc, Romblon	1.) Counterpart for KALAHI CIDSS- NCDDP (Reprogrammed from Counterpart to NAT'L PPA's 2019 & 2021	Municipal Wide	2,665,605.20	12/06/2021			95%	#####	Transferred to KALAHI Trust Fund on 11/10/2021 & Project Implementation
	2.) Solid Waste Management	Magsaysay	1,000,000.00	12/20/2021		2/18/2022	70%	697,000.00	Equipment Delivered
	3.) Rehabilitation of Cansayo Multi-Purpose Building	Cansayo	500,000.00	10/21/2022		4/11/2022	100%	500,000.00	Completed
	4.) Coral Reef Reforestation		150,000.00	03/14/2022		03/23/2022	100%	145,342.00	Completed
	5.) Upgrading/Improvement of Child Development Center	All barangays	400,000.00	01/10/2022		02/13/2022	100%	399,163.00	Completed
	6.) Equipping of Day Care Centers	All barangays	250,000.00	12/17/2021		01/26/2022	100%	246,971.00	Completed
	7.) Establishment of Plant Nursery within Schools	Danas Norte/Tabuagan	100,000.00	1/12/2022					Materials Delivered
	8.) Establishment of Green Easements with trees along the Coastlines	Agmanic	100,000.00	01/06/2022		01/22/2022	100%	85,358.00	Completed
	9.) Equipping Municipal Evacuation Center (MEC) & Municipal Disaster Operations Center (MDOC)	Poblacion	200,000.00	12/24/2021		2/3/2022	100%	194,100.00	Completed
	10.) Upgrading/Expansion of Santa Fe Potable Water Supply System, Level III (Phase 3B)(LGU Counterpart 2016)	Guinbirayan/ Magsaysay/ Poblacion/	1,130,340.46						Not yet Implemented
	11.) Construction of Apartment-Type Niches (Poblacion and Guinbirayan Cemeteries) (2018)	Poblacion/ Guinbirayan	200,000.00	8/12/2021		12/20/2021	100%	149,930.00	Labor balance was reprogrammed to 20% Development Fund 2022
	12.) Upgrading/Improvement of Day Care Centers (2018)	All barangays	400,000.00	11/05/2021		11/30/2022	100%	399,126.00	Completed
	13.) Construction of Communal Burial Tomb/ Niche (Poblacion & Guinbirayan Cemeteries) (2019)	Poblacion/ Guinbirayan	407,491.60	08/16/2021		12/8/2021	100%	401,261.00	Completed
	14.) Construction of Slaughterhouse (Phase 1) (2019)		2,000,000.00						Not yet Implemented
	15.) Improvement of Child Development Centers (2019)	All barangays	400,000.00	06/14/2021		07/22/2022	100%	398,502.00	Completed
	16.) Solid Waste Management (2020)								
	- Landfill Construction (First Cell)	Magsaysay	1,000,000.00						Not yet Implemented
	- Safeclosure & Rehabilitation of Municipal Dumpsite	Magsaysay	600,000.00	11/08/2021		12/20/2022	100%	599,221.00	Completed
- Rehabilitation of Dumping Site (2020)	Magsaysay	400,000.00	03/08/2022		3/30/2022	100%	399,242.00	Completed	
17.) Completion of Women Crisis Center (2020)	Poblacion	900,000.00	06/27/2022		10/27/2022	100%	866,025.00	Completed	
18.) Construction of Slaughterhouse (Phase II) (2020)	Poblacion	2,000,000.00						307,948.00 Not yet Implemented	

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DERRICK E. MAYOR

Noted:

ELSIE D. VISCA



Quarterly Report on Government Projects/Programs/Activities as of December

For the 4th Quarter, CY 2022

Agency/ Address	Project Name	Location	Approved Budget Cost	Date Started	No. of Extensions	Target Completion Date	Project Status		Remarks
							% of completion	Total Cost Incurred to	
	21.) Construction of Multi-Purpose Building Cum Isolation Facility (Phase 1)	Magsaysay	4,000,000.00					552,500.00	Equipment Completed for bidding Materials
	22.) Establishment of RHU Laboratory (Primary Category)	Poblacion	1,500,000.00	01/07/2022		02/18/2022	100%	1,497,000.00	Completed
	23.) Establishment of Disaster Operation Center (DOC) Extensions in Sarangay (6/11)	Danao Sur & Guinigbosan	200,000.00	01/03/2022			50%	99,745.00	1. Danao Sur-Completed 2. Guinigbosan not yet implemented
LGU- Sta. Fe, Romblon	24.) Tourism Development (Development of Charlie's Islet) (Supplemental Budget 2021)	Guarinyan (Silo Para)	600,000.00	03/22/2022		09/11/2022	100%	585,606.00	Completed
	25.) Purchase of Land (2020)		2,650,000.00			07/22/2020	100%	2,000,000.00	Completed
	LGSF-FA FUND								
	1.) Rehabilitation/Improvement of Local Access Road	Canyayo	4,000,000.00	01/03/2022		03/18/2022	100%	3,385,922.54	Completed
	2.) Supply, Delivery, Installation & Commissioning of Municipal Wide Solar Powered Street Lights	Santa Fe, Romblon	10,000,000.00	01/24/2022		03/21/2022	100%	8,796,438.43	Completed

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