

SUPPLEMENTAL PROCUREMENT PLAN

REGION: MIMAROPA  
PROVINCE: ROMBLON  
CITY/MUNICIPAL SANTA FE  
CALENDAR YEAR: 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Construction of Agmanic Shoreline Protection (Sitio Buluawe to Sitio Canyugan)	MEO		Competitive Bidding	February 23, 2024	March 15, 2024	April 1, 2024	April 5, 2024	GoP - 20% Development Fund 2024	417,425.00		417,425.00	supply & delivery of materials
	Rehabilitation/Improvement of Guintigbasan Seawall (Sitio Punta) - Phase III	MEO		Competitive Bidding	February 23, 2024	March 15, 2024	April 1, 2024	April 5, 2024	GoP - 20% Development Fund 2024	424,300.00		424,300.00	supply & delivery of materials
	Construction of Multi-Purpose Hall (Magsaysay Elementary School)	MEO		Competitive Bidding	February 23, 2024	March 15, 2024	April 1, 2024	April 5, 2024	GoP - 20% Development Fund 2024	424,090.00		424,090.00	supply & delivery of materials
	Purchase of Desktop Computer (BFP)	BFP		Competitive Bidding	February 28, 2024	March 19, 2024	April 1, 2024	April 10, 2024	GoP - Trust Fund	64,600.00		64,600.00	1 unit desktop computer (PO No. 2024-09-0148)
	Purchase of Other Supplies & Materials (BFP)	BFP		Competitive Bidding	February 28, 2024	March 19, 2024	April 1, 2024	April 10, 2024	GoP - Trust Fund	37,187.48		37,187.48	purchase of water tank storage
	Purchase of Office Supplies (BFP)	BFP		Competitive Bidding	February 28, 2024	March 19, 2024	April 1, 2024	April 10, 2024	GoP - General Fund 2024	25,000.00	25,000.00		purchase of various office supplies
	Purchase of Office Supplies	MPDC		Competitive Bidding	July 5, 2024	July 26, 2024	August 9, 2024	August 21, 2024	GoP - General Fund 2024	55,000.00	55,000.00		purchase of various office supplies
	Purchase of Other Supplies & Materials	MPDC		Competitive Bidding	July 5, 2024	July 26, 2024	August 9, 2024	August 21, 2024	GoP - General Fund 2024	17,123.94	17,123.94		purchase of various office supplies
	Purchase of Furniture & Fixtures	MPDC		Competitive Bidding	July 5, 2024	July 26, 2024	August 9, 2024	August 21, 2024	GoP - General Fund 2024	110,000.00		110,000.00	purchase of furniture & fixtures
	Information Communication Technology Equipment	Mayor's Office		Competitive Bidding	April 2024	May 2024	May 2024	May 2024	GoP - Annual Budget 2022	300,000.00		300,000.00	Installation of CCTV to the identified places as monitoring and security tool

	Information Communication Technology Equipment	Mayor's Office		Competitive Bidding	April 2024	May 2024	May 2024	May 2024	GoP - Annual Budget 2023	407,370.00		407,370.00	Installation of CCTV to the identified places as monitoring and security tool
	Installation of CCTV to the identified places as monitoring and security tool - Phase I	MDRRMO		Competitive Bidding	April 2024	May 2024	May 2024	May 2024	GoP - LDRRM Fund 2023	100,000.00		100,000.00	purchase and installation of CCTV
	Installation of CCTV to the identified places as monitoring and security tool	MDRRMO		Competitive Bidding	April 2024	May 2024	May 2024	May 2024	GoP - LDRRM Fund 2023 and Supplemental Budget No.3	317,270.80		317,270.80	purchase and installation of CCTV
	Establishment of DOC Extension in Barangays - 8/11	MDRRMO		Competitive Bidding	April 2024	May 2024	May 2024	May 2024	GoP - LDRRM Fund 2022	200,000.00		200,000.00	2 barangays
	Establishment of DOC Extension in Barangays - 6/11	MDRRMO		Competitive Bidding	April 2024	May 2024	May 2024	May 2024	GoP - LDRRM Fund 2021	100,000.00		100,000.00	1 barangay
	Supply & Delivery of Materials for the Rehabilitation of Tabugon Local Access Road (Purok Masikap) - Phase III	MEO		Competitive Bidding	June 4, 2024	June 28, 2024	July 15, 2024	July 25, 2024	GoP - 20% Development Fund 2024	405,734.00		405,734.00	supply & delivery of materials
	Supply & Delivery of Materials for the Rehabilitation/Improvement of Danao Sur Multi-Purpose Hall - Phase III	MEO		Competitive Bidding	June 4, 2024	June 28, 2024	July 15, 2024	July 25, 2024	GoP - 20% Development Fund 2024	441,029.00		441,029.00	supply & delivery of materials
	Supply & Delivery of Materials for the Rehabilitation/Improvement of Longa-og Access Road Leading to Municipal Slaughterhouse	MEO		Competitive Bidding	June 4, 2024	June 28, 2024	July 15, 2024	July 25, 2024	GoP - 20% Development Fund 2024	1,324,080.00		1,324,080.00	supply & delivery of materials
	Operationalization of Gender and Development Office and Maintenance of GAD Database	Office of the Mayor		Competitive Bidding	July 5, 2024	July 26, 2024	August 9, 2024	August 21, 2024	GoP - General Fund 2024	49,786.00	49,786.00		purchase of office supplies
	COUNTERPART TO KALAHI	Office of the Mayor		Competitive Bidding					GoP - General Fund 2024	39,650.00	39,650.00		supply & delivery of office supplies, water dispenser and printer
	Rehabilitation/Improvement of Sambiray Access Road Leading to Sanitary Landfill	MEO		Competitive Bidding	June 10, 2024	July 2, 2024	July 26, 2024	August 5, 2024	GoP - 20% Development Fund 2024	3,499,999.85		3,499,999.85	civil works
	Establishment and Operation of Sanitary Landfill (Phase II)	MEO		Competitive Bidding	June 10, 2024	July 2, 2024	July 26, 2024	August 5, 2024	GoP - 20% Development Fund 2024	5,999,999.98		5,999,999.98	civil works
	Supply & Delivery of Materials for the Repair & Maintenance - Infrastructure Assets (Street Lights)	MEO		Competitive Bidding	August 1, 2024	August 20, 2024	September 10, 2024	September 16, 2024	GoP - Annual Budget 2024	129,920.00	129,920.00		supply & delivery of materials
	Supply & Delivery of Materials for the Concreting of Access Road (Sitio Suong Goria, Poblacion)	MEO		Competitive Bidding	August 12, 2024	September 2, 2024	September 10, 2024	September 16, 2024	GoP - Annual Budget 2022	552,266.00		552,266.00	supply & delivery of materials
	Supply & Delivery of Materials for the Concreting of Access Road (Sitio Hinaklupan - Magsaysay)	MEO		Competitive Bidding	August 12, 2024	September 2, 2024	September 10, 2024	September 19, 2024	GoP - Annual Budget 2022	952,090.00		952,090.00	supply & delivery of materials
	Equipping of Santa Fe Women Development and Livelihood Center	MEO		Competitive Bidding	August 21, 2024	September 9, 2024	September 23, 2024	September 30, 2024	20% Development Fund 2024	642,625.00		642,625.00	
	Rehabilitation of Box Culvert in Sitio Baybay, Barangay Pandan	MDRRMO		Competitive Bidding	October 2024	November 2024	November 2024	November 2024	LDRRM Fund 2024	200,000.00		200,000.00	

	Procurement of Fire Truck (Penetrator 500 gal. capacity)	MDRRMO		Competitive Bidding	October 2024	November 2024	November 2024	November 2024	LDRRM Fund 2024	3,000,000.00		3,000,000.00	
	Construction of Multi-Purpose Building cum Isolation Facility (Phase 2)	MDRRMO		Competitive Bidding	October 2024	November 2024	November 2024	November 2024	LDRRM Fund 2024	1,161,800.08		1,161,800.08	
	Procurement of Emergency Response Vehicle	MDRRMO		Competitive Bidding	October 2024	November 2024	November 2024	November 2024	LDRRM Fund 2024	1,500,000.00		1,500,000.00	
	Construction & Heavy Equipment - Purchase of Dumptruck Engine	MENRO		Competitive Bidding	September 13, 2024	October 3, 2024	October 21, 2024	November 4, 2024	Supplemental Budget No. 2 S-2024	270,000.00		270,000.00	purchase of dumptruck engine
	Construction of Six (6) Units Dragon Boat (Tourism)	Mayor's Office		Competitive Bidding	September 13, 2024	October 3, 2024	October 18, 2024	October 21, 2024	Supplemental Budget No. 2 S-2024	406,772.00		406,772.00	purchase of materials
	ICT Equipment	Mayor's Office		Competitive Bidding	August 21, 2024	September 9, 2024	September 23, 2024	September 30, 2024	Supplemental Budget No. 2 S-2024	70,000.00		70,000.00	All-in-One Desktop Computer for MTO
	ICT Equipment	MBO		Competitive Bidding	September 13, 2024	October 3, 2024	October 21, 2024	November 4, 2024	Supplemental Budget No. 2 S-2024	57,000.00		57,000.00	purchase of 1 unit laptop computer
	ICT Equipment	MCR		Competitive Bidding	September 13, 2024	October 3, 2024	October 21, 2024	November 4, 2024	Supplemental Budget No. 2 S-2024	54,635.00		54,635.00	purchase of 1 unit desktop computer
	Office Equipment (Tourism)	Mayor's Office		Competitive Bidding	August 21, 2024	September 9, 2024	September 23, 2024	September 30, 2024	Supplemental Budget No. 2 S-2024	60,000.00		60,000.00	purchase of multi-function printer
	Other Supplies & Materials	SB		Competitive Bidding	September 13, 2024	October 3, 2024	October 18, 2024	October 21, 2024	Supplemental Budget No. 2 S-2024	113,235.14	113,235.14		
	Rehabilitation/Improvement of Canyayo Multi-Purpose Hall - Phase IV	MEO		Competitive Bidding	October 1, 2024	October 21, 2024	November 6, 2024	November 12, 2024	GoP - 20% Development Fund 2024	459,485.00		459,485.00	purchase of materials
	Repair & Maintenance - Infrastructure Assets (G. Molina Market Stalls)	MEO		Competitive Bidding	October 1, 2024	October 21, 2024	November 6, 2024	November 15, 2024	GoP - Annual Budget 2024	278,900.00	278,900.00		purchase of materials
	Office Equipment	Mayor's Office		Competitive Bidding	October 1, 2024	October 21, 2024	November 6, 2024	November 18, 2024	Supplemental Budget No. 2 S-2024	175,000.00		175,000.00	purchase of 3 units Airconditioner for Mayor's Office & Training Center
	Semi-Expandable - Office Equipment	Mayor's Office		Competitive Bidding	October 1, 2024	October 21, 2024	November 6, 2024	November 18, 2024	Supplemental Budget No. 2 S-2024	42,000.00	42,000.00		purchase of 1 unit Airconditioner for CCTV room
	Purchase of Engineering Equipment (Semi-Expandable Machinery & Equipment)	MEO		Competitive Bidding	October 24, 2024	November 12, 2024	December 2, 2024	December 5, 2024	GoP - Supplemental Budget No. 2 FY 2024	250,000.00	250,000.00		supply & delivery of engineering equipment & tools
	Supplies & Materials for PAIWAG 2024	Mayor's Office		Competitive Bidding	November 1, 2024	November 21, 2024	December 3, 2024	December 5, 2024	GoP - Supplemental Budget No. 2 FY 2024	248,050.00	248,050.00		supplies & materials
	Purchase of Materials & Installation of Power Supply System at Santa Fe Port	Mayor's Office		Competitive Bidding	November 8, 2024	November 28, 2024	December 6, 2024	December 16, 2024	GoP - Supplemental Budget No. 2 FY 2024	287,300.00		287,300.00	supply & delivery of materials (with installation)

	Provision of Labor and materials for the Fabrication of Toilet Facility	MHO		Competitive Bidding	December 16, 2024	January 6, 2025	January 13, 2025	January 15, 2025	GoP - DOH Fund 2024	1,750,000.00		1,750,000.00	supply & delivery of materials
	Office Supplies	MSWDO		Competitive Bidding	N/A	N/A	N/A	N/A	GoP - Annual Budget 2024	3,135.00	3,135.00		supply & delivery of various office supplies
	Repair, Maintenance and Improvement of Municipal Evacuation Center	MDRRMO		Negotiated Procurement 53.1 - Two Failed Biddings	July 16, 2024	July 29, 2024	August 9, 2024	August 21, 2024	GoP - LDRRM Fund 2022	73,294.00		73,294.00	supply & delivery of materials
	Child Development Worker's Training (Supplies & Materials)	MSWDO		NP-53.9 - Small Value Procurement	N/A	N/A	July 5, 2024	July 8, 2024	GoP - GAD Fund 2024	11,520.00	11,520.00		purchase of office supplies
	Office Supplies	MTO		NP-53.9 - Small Value Procurement	N/A	N/A	August 1, 2024		GoP - General Fund 2024	30,478.00	30,478.00		purchase of office supplies
	Other Supplies & Materials	MTO		NP-53.9 - Small Value Procurement	N/A	N/A	September 1, 2024		GoP - General Fund 2024	54,650.00	54,650.00		purchase of office chair, printer, emergency bulb, stand fan, computer power supply, multifunctional storage rack
	Non-Accountable Form	MTO		NP-53.9 - Small Value Procurement	N/A	N/A	June 5, 2024	June 6, 2024	GoP - General Fund 2024	9,000.00	9,000.00		citation ticket
	Construction of Footbridge in Sitio Layog, Barangay Magsaysay	MDRRMO		NP-53.9 - Small Value Procurement	July 26, 2024	N/A	September 4, 2024	September 5, 2024	LDRRM Fund 2024	98,150.00		98,150.00	supply & delivery of materials
	Other PPAs: CBMS	MPDC		NP-53.9 - Small Value Procurement	N/A	N/A	August 12, 2024	August 15, 2024	GoP - Annual Budget 2024	150,000.00	150,000.00		tarpaulin printing
	Repair & Maintenance - Building & Other Structure (Budget & Accounting Office)	MBO/Accounting		NP-53.9 - Small Value Procurement	N/A	N/A	July 23, 2024	July 24, 2024	GoP - Annual Budget 2024	49,990.00	49,990.00		supply & delivery of materials
	Repair & Maintenance - Infrastructure Assets (Port Terminal & Wet Market)	MEO		NP-53.9 - Small Value Procurement	N/A	N/A	August 20, 2024	August 22, 2024	GoP - Annual Budget 2024	49,996.00	49,996.00		supply & delivery of materials
	Repair & Maintenance - Infrastructure Assets (Public Plaza)	MEO		NP-53.9 - Small Value Procurement	July 26, 2024	N/A	September 3, 2024	September 4, 2024	GoP - Annual Budget 2024	99,997.00	99,997.00		supply & delivery of materials

	Other Supplies & Materials	Assessor		NP-53.9 - Small Value Procurement	N/A	N/A	August 15, 2024	August 16, 2024	GoP - Annual Budget 2024/Supplemental Budget No. 2 S-2024	16,000.00	16,000.00		purchase of 1 unit water dispenser
	Purchase of Computer Printer	BFP		NP-53.9 - Small Value Procurement	N/A	N/A	September 19, 2024	September 23, 2024	GoP - Trust Fund (20% LGU share)	10,387.48	10,387.48		purchase of 1 unit all-in-one computer printer
	Office Equipment	MSWDO		NP-53.9 - Small Value Procurement	October 15, 2024	N/A	October 2024	October 2024	GoP - Supplemental Budget No. 2	65,635.14		65,635.14	purchase of 1 unit aircondition (2.5 HP)
	Office Supplies	Accounting		NP-53.9 - Small Value Procurement	N/A	N/A	October 2024	October 2024	GoP - Annual Budget 2024	10,000.00	10,000.00		
	Office Supplies	MBO		NP-53.9 - Small Value Procurement	September 27, 2024	N/A	October 2024	October 2024	GoP - Annual Budget 2024/Supplemental Budget No. 2	62,478.00	62,478.00		
	Other Supplies & Materials	MBO		NP-53.9 - Small Value Procurement	September 27, 2024	N/A	October 2024	October 2024	GoP - Annual Budget 2024	58,100.00	58,100.00		
	Office Supplies	SB		NP-53.9 - Small Value Procurement	N/A	N/A	October 2024	October 2024	GoP - Provincial Aid 2024	10,000.00	10,000.00		
	Human Resource Management Program (Procurement of T-Shirt with print	HRMO		NP-53.9 - Small Value Procurement	N/A	N/A	October 2024	October 2024	GoP - Annual Budget 2024	22,400.00	22,400.00		purchase of 70 pcs t-shirt with print
	78th Founding Anniversary Celebration	Office of the Mayor		NP-53.9 - Small Value Procurement					Supplemental Budget No. 2 S-2024	100,000.00	100,000.00		
	1. Purchase of Wreath with stand and geena cloth				N/A	N/A	9/16/2024	9/17/2024		13,150.00	13,150.00		
	2. Purchase of banners and Tarpaulin				N/A	N/A	9/17/2024	9/18/2024		32,200.00	32,200.00		

	3. Catering Services				N/A	N/A	9/19/2024	9/23/2024		30,000.00	30,000.00		one meal for 200 pax
	4. Sound System Rental				N/A	N/A	9/19/2024	9/23/2024		15,000.00	15,000.00		
	5. Rental of Table & Chairs				N/A	N/A	9/19/2024	9/23/2024		9,650.00	9,650.00		
	Crafting of Comprehensive Local Juvenile Intervention Program (LCPC)	MSWDO		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP - Annual Budget 2024	19,800.00	19,800.00		one meal and two snacks for one day
	Equipping of Tourism Building	Mayor's Office		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP - Supplemental Budget No. 2 FY 2024	70,000.00		70,000.00	purchase of 2 units aircondition unit (1.5 Hp) and wooden double bank bed with side table
	Year-End Performance Activity												
	a. Catering Services	Mayor's Office		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP - Supplemental Budget No. 2 FY 2024	99,900.00	99,900.00		procurement of meals(2 snacks and 1 lunch)
	b. Purchase of Supplies (Raffle Prizes and Token for the Retiring Employees)	Mayor's Office		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP - Supplemental Budget No. 2 FY 2024	43,175.00	43,175.00		
	Other Supplies & Materials	MENRO		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP - Annual Budget 2024	50,000.00	50,000.00		Augmented budget
	LYDC PROGRAMS - Training,for Souvenir Making and Handicraft for Vulnerable Group of Men & Women			NP-53.9 - Small Value Procurement									
	a. Catering Services	Mayor's Office			N/A	N/A	N/A	N/A	GoP - Annual Budget 2024	80,000.00	80,000.00		


	b. Honorarium of Trainers for 15 days	Mayor's Office			N/A	N/A	N/A	N/A	GoP - Annual Budget 2024	24,000.00	24,000.00		
	c. Food & Accommodation for Trainers for 15 days	Mayor's Office			N/A	N/A	N/A	N/A	GoP - Annual Budget 2024	22,500.00	22,500.00		
	d. Bayong and Basket Weaving (supplies & materials)	Mayor's Office			N/A	N/A	N/A	N/A	GoP - Annual Budget 2024	7,500.00	7,500.00		
	e. Bag and Home Garment Sewing (supplies & materials)	Mayor's Office			N/A	N/A	N/A	N/A	GoP - Annual Budget 2024	58,750.00	58,750.00		
	f. Sustainable Handcrafted Accessories and Jewelries (supplies & materials)	Mayor's Office			N/A	N/A	N/A	N/A	GoP - Annual Budget 2024	30,300.00	30,300.00		
	Monitoring and Evaluation of the Implementation of GAD PPAs	Mayor's Office		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP - Annual Budget 2024	50,000.00	50,000.00		catering services (one meal and 2 snacks good for 40 pax)
	Tarpaulin Printing for PAIWAG 2024	Mayor's Office		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP - Supplemental Budget No. 2 FY 2024	1,950.00	-		3 pcs tarpaulin
	Repair & Maintenance - Machinery & Equipment	MPDC		Small Value Procurement	N/A	N/A	N/A	N/A	GoP - General Fund 2024	9,000.00	9,000.00		purchase of materials
	Repair & Maintenance - Transportation & Equipment	MPDC		Small Value Procurement	N/A	N/A	N/A	N/A	GoP - General Fund 2024	6,000.00	6,000.00		purchase of Platinum Cross Tires for Honda Click (25i)
	Semi-Expandable - Furniture & Fixtures	Mayor's Office		Small Value Procurement	October 1, 2024	N/A	October 10, 2024	October 11, 2024	Supplemental Budget No. 2 S-2024	72,000.00	72,000.00		purchase of conference table & chairs
	Fuel, Oil & Lubricants	MPDC		Direct Retail Purchase	N/A	N/A	N/A	N/A	GoP - General Fund 2024	10,000.00	10,000.00		purchase of fuel, oil & lubricants

This is to certify that the above procurement plan is in accordance with the objective of this Office.

Prepared by:

  
**DARLYN G. GALLANO**  
 BAC, Head Secretariat

Approved by:

  
**ELSIE D. VISCA**  
 Head of Procuring Entity/LCE